

Section 5000 – Personnel

5685-R Arrangement for Substitutes (Cf. 7840)

5685-R

Each Principal shall make suitable arrangements for securing necessary substitutes in the building.

Whenever a teacher is to be absent from teaching duties, such teacher shall notify the Principal as early as possible or shall arrange to have some other responsible person notify the Principal as early as possible of the teacher's inability to report for work. The length of the teacher's absence shall be predetermined, if possible. In any event, upon returning to duty, the teacher shall notify the Principal in time to discontinue the service of the substitute.

Rules Accepted: June 29, 2009