

## Section 5000 – Personnel

5695 Ethical Responsibilities (Cf. 5230)

5695

An employee, in the performance of his/her duties, shall:

- Recognize basic dignities of all individuals with whom he/she interacts in the performance of his/her duties,
- Exercise due care to protect the mental and physical safety of students, colleagues and subordinates for whom he/she is responsible,
- Be accountable for maintaining his/her integrity and avoid accepting anything of substantial value offered by another which is known to be or which may appear to be for the purpose of influencing his/her judgment or performance of his/her duties,
- Avoid conflicts of interest and the appearance of impropriety
- Accurately represent his/her qualifications,
- Respond honestly to questions and requests for information
- Provide accurate information on required or requested documents,
- Be responsible to present any subject matter in a fair and accurate manner.
- Accurately reflect student performance on state and local tests

All employees shall comply with the Michigan Code of Educational Ethics which is included as Attachment A to this policy.

*See Also Board Policy 5230 Employee Conflict of Interest -Students*

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[https://www.michigan.gov/documents/mde/Code\\_of\\_Ethics\\_653130\\_7.pdf](https://www.michigan.gov/documents/mde/Code_of_Ethics_653130_7.pdf)