

## **Section 3000 – Fiscal Management**

3580-R Payroll Procedures and Schedules

3580-R

Personnel receiving extra pay for extracurricular activities shall be paid in full at the completion of the activity or on a pro-rated basis over the pay periods remaining in the contract.

Except for deductions for absences not covered by paid leave, required by law or contract, all salary deductions shall be subject to the approval by the business office. All deductions not mandated by law shall require authorization by the employee through the business office.

Rules Accepted: June 29, 2009