In recognition of the District's obligation to parent(s)/guardian(s) for the health, welfare and safety of students, building Principals shall not release a student during the school day except in emergencies, to a student's lawful custodian, or to persons previously identified as authorized to receive the student, as defined by Michigan law. Other staff, including but not limited to teachers, custodians, aides, and administrative assistants, shall refer any requests for an early release during the school day to the Principal. The identification of the student's lawful custodian, or verbal requests of the lawful custodian shall be verified to the satisfaction of the Principal. All written or verbal requests of the lawful custodian shall be verified to the satisfaction of the satisfaction of the student shall be entered on the student record system.

Approved: June 29, 2009

LEGAL REF: MCL 380.1561; R 340.71-75; OAG, 1989-1990, No 6596, p 195 (August 9, 1989)

## Section 8000 – Students

8090 <u>Release of a Student During the School Day</u>

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