

Section 9000 – General Public and Organizational Relations

9350-R Public Gifts and Requests

9350-R

Gifts to the District with a value of greater than \$2,500.00 or gifts with conditions of use attached shall be reviewed by the Business Services staff and presented to the Finance Committee for approval prior to acceptance. Gifts shall not be accepted if excessive costs of installation or maintenance would be involved, unless such costs are determined by the Board to be within certain budget limitations.

A gift is defined as any donation, present, or endowment in the form of cash, merchandise, or personal favor.

Students' Gifts to Staff Members

Nothing in these rules and regulations will be construed to prohibit the giving of gifts where there is a family relationship. If such a gift is contemplated, the giving of said gift shall not be during a school day or school activity.

Students' Gifts to the School (Cf. 3800)

The Superintendent, in cooperation with building Principals and representatives of faculty and students, will develop and determine appropriate procedures to be used by student organizations to donate gifts to the school or District.

Any such gift shall become the property of the District upon acceptance.

Gifts to District Employees

If a District employee is found to have accepted a gift in violation of the policy on gifts, the Superintendent may recommend to the Board that said employee be subject to disciplinary action.

The Superintendent shall be responsible for the administration of this policy for all Principals, central staff members, certified staff members who travel between buildings, substitute teachers, all supervisors and all non-certified employees not assigned to a building. The building Principal will be responsible for the administration of this policy for all assigned employees.

Donations for Extracurricular Activities (Cf. 9520, 9710, 9730)

The Board may accept donations from school related or community organizations or private individuals or businesses earmarked to support extracurricular activities.

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The Board reserves the right to control the conditions under which such donations are accepted and establishes the following criteria to determine the acceptability of such donations:

1. The Board must receive funds provided for support of specific programs before the beginning of that program, and in sufficient time to permit proper planning for the institution of or continuation of the activity. Funds for support or reinstatement of athletic programs may be provided on a seasonal basis.
2. Funds must be provided in sufficient amounts so that equal opportunity and balanced programs for both boys and girls are provided.
3. The control and administration of any programs supported through earmarked donations shall remain with the Board and administrative staff. There shall be no restriction tied to the donation that would deny the Board its right and responsibility in setting policy to control said programs as regular school activities.
4. The purpose of the donation must be clearly stated in order that the Board may give full, concise, and timely consideration to the offer.
5. All donations, once received, shall be the property of the school District.
6. The Board reserves the right to accept or reject any gift or donation, including the right to return the gift or donation after it has been accepted.

Rules Accepted: June 29, 2009