

## **FACILITIES AND OPERATIONS**

Date: November 4, 2024  
Project: Elevator/Hoist Engineering & Consulting RFP

### **Items**

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#### RFP Clarification Items:

1. Draft contract is attached with this RFP Addendum
  2. Updated proposal form attached with this Addendum
  3. Requests for Information related to the RFP and due by Wednesday November 6 at Noon.
  4. Management of projects:
    - a. GRPS would like this to be a turn-key project. They do not intend to hire a CM to oversee, but rather have the potential Elevator Contractor act at a GC if other trades are necessary to perform the code compliance upgrades.
    - b. Number of site visits and project coordination meetings expected of the selected consultant are detailed within the RFP.
  5. Unit price clarification:
    - a. With scope needing to be verified by the selected PSC, the district believes a lump sum fee is best, based upon the Exhibit A project list.
    - b. Additional scope will be considered as an extra based on hourly rates included within the RFP.
  6. Are existing drawings available? GRPS does have architectural and MEP drawings for most locations but NO elevator drawings, per se, in most cases.
  7. Current elevator maintenance service provider: GRPS currently contracts with Elevator Service Company on all units except (1) unit currently being maintained by Otis.
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**END OF ADDENDUM**



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## **FACILITIES AND OPERATIONS**

Date: November 1, 2024  
Project: Elevator/Hoist Engineering & Consulting

### **Pre-Bid Meeting Attendees**

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Scott Spitzley	Matrix Consulting Engineers	<a href="mailto:sspitzley@matrixceinc.com">sspitzley@matrixceinc.com</a>
Matt Wright	National Elevator Consultants	<a href="mailto:mwright147@gmail.com">mwright147@gmail.com</a>
Jay Sitzmann	ATIS (American Testing & Inspection Services)	<a href="mailto:jsitzmann@atis.com">jsitzmann@atis.com</a>
Brian Moran	Corporate Elevator Asset Management	<a href="mailto:bmoran@ceaminc.com">bmoran@ceaminc.com</a>