



## INVITATION TO BID

Project: GRPS Sibley Elementary Building Renovations  
Bid Package #1

Bid Date & Time: Tuesday, April 9th, 2024 @ 12:30pm  
Project Location: 943 Sibley NW Grand Rapids, MI 49504  
Pre-Bid Meeting: Wednesday, March 27<sup>th</sup>, 2024 at 4:00pm at 943 Sibley NW  
Grand Rapids, MI 49504

Subcontractor:  
Contact/Email:  
Phone:  
Fax:

**To: The Christman Co.**  
**Todd Champion** Phone: 269.903.7230 / Fax: 616-454-1795  
[todd.champion@christmanco.com](mailto:todd.champion@christmanco.com)

### Description/Scope of Project:

GRPS and The Christman Company will be soliciting sealed proposals for all work categories as described in the Project Manual for the above project. The scope of the project includes: roofing replacement, mechanical upgrades, HVAC controls upgrades, lighting and controls upgrades, flooring improvements, elevator upgrades, and architectural improvements.

Proposals will be received no later than **Tuesday, April 9th, 2024 @ 12:30pm**. Proposals should be addressed to Alex Smart, Executive Director of Facilities and Operation, and delivered to Grand Rapids Facilities Building, 900 Union Ave NE, Grand Rapids, MI 49503. Proposals will be opened and read aloud Tuesday, April 9, 2024 at 1:00 PM at 1400 Fuller Ave NE, Grand Rapids, MI 49505.

There will be a Micro Local business Outreach and Pre-Bid Conference: Wednesday, March 27, 2024 at 4:00 PM at 943 Sibley St NW, Grand Rapids, MI 49504 conducted by the Construction Manager. It is strongly recommended that contractors attend the pre-bid conference.

### Bid Documents Availability:

Contract documents may be obtained via Procore. A link to the Procore site will be sent upon request. Please email Todd Champion at [Todd.Champion@christmanco.com](mailto:Todd.Champion@christmanco.com) to be granted permission to the documents.

All questions are to be directed to the Construction Manager, Todd Champion @ [Todd.Champion@christmanco.com](mailto:Todd.Champion@christmanco.com) or 269.903.7230. No direct contact with the owner or architect is requested.

Please mark below and return via email to [Todd.Champion@christmanco.com](mailto:Todd.Champion@christmanco.com)  
Thank you.

Yes, we plan to bid: \_\_\_\_\_

No, we are not bidding: \_\_\_\_\_