



GRPS Scholar Resource & Responsibility Guide

2024-2025



OUR MISSION IS TO ENSURE
THAT ALL SCHOLARS ARE
EDUCATED, SELF-DIRECTED,
AND PRODUCTIVE
MEMBERS OF SOCIETY.

SCHOLAR HANDBOOK

SCHOLAR EXPECTATIONS & SCHOOL RESPONSES



GRADES K-5 SCHOLAR EXPECTATIONS

We ensure a positive and effective learning culture through setting clear and concise expectations for scholar conduct, utilizing research-based interventions and strategies to support scholar growth and prioritize building positive relationships to foster community and an equitable sense of belonging for all scholars. We understand, however, that there are times when behavior is exhibited in a manner which disrupts the learning environment, and the appropriate discipline response is required.

LEVEL I BEHAVIORS	LEVEL I RESPONSE
<p>These behaviors include those scholar behaviors which are generally described as mildly disruptive, committed without malice, not purposely disrespectful, but which disrupt the orderly educational process in the classroom or on school grounds.</p> <p>This level includes (but is not limited to) the following:</p> <ul style="list-style-type: none"> • Disruptive behavior • Failure to carry out directions, follow classroom or school guidelines • Falsifying information (signing homework and so on) • Improper dress (bare feet, wearing hats, immodest dress, sagging pants, inappropriate logos/advertisements/language on apparel and so on), Dress Code Violation • Inappropriate internet or computer use, including (but not limited to): accessing inappropriate sites, publishing or producing material not related to a school or class assignment, creating inoffensive but inappropriate images on the scholar’s screen or the screens of others • Posting/distributing or possessing unauthorized materials • Unacceptable physical contact (kissing, rough play and so on) • Unauthorized use of an electronic device (first offense) 	<p>All Level I Behaviors are resolved on the spot in the classroom, hall, lunchroom, playground and other school areas by attending staff. Parent/Guardian contact shall be made at the discretion of the teacher or Principal. Continued Level I Behaviors may be treated as Level II Behaviors following Parent/Guardian contact and Teacher-Principal agreement.</p> <p><i>Note: Documentation is not required and is at the teacher’s discretion unless Level I Behaviors are moved to a Level II. Scholars who demonstrate repeated Level I Behaviors may also be re-taught the Positive Behavioral Interventions and Supports (PBIS) expectations, receive targeted instruction in social skills, or given a Functional Behavior Assessment.</i></p>

LEVEL II BEHAVIORS	LEVEL II RESPONSE
<p>These behaviors include those scholar behaviors which are generally described as deliberate and which disrupt the orderly educational process in the classroom or on school grounds. This level includes (but is not limited to) the following:</p> <ul style="list-style-type: none"> • Continuation of unmodified Level I Behaviors • Cheating (obtaining information in violation of classroom rules, altering grades and so on) • Creating or displaying profane, obscene, indecent, immoral, or offensive language, gestures, or materials (using racial or ethnic slurs, biased language, illustrations or behavior and so on) • Disrespect for rightful authority • Failure to cooperate with school personnel (leaving the classroom or grounds without permission and so on) • Harassment or verbal abuse of other scholars (creating a hostile environment) • Hitting, pushing or intentionally hurting other scholars • Inappropriate internet or computer use, including (but not limited to): generating an expense of up to fifty dollars (\$50), publishing offensive material on the internet or the GRPS internal network, creating offensive images or defamation of an individual or group • Throwing objects (snowballs, stones, food and so on) 	<p>Disciplinary action for Level II Behaviors may include the following:</p> <p>FIRST OCCURRENCE</p> <ol style="list-style-type: none"> 1. Teacher completes Conduct Report or Office Discipline Referral (ODR). 2. Scholar writes, dictates or discusses a Corrective Plan. 3. Copies of Conduct Report and Corrective Plan are sent to Parent/Guardian. 4. Teacher or Principal may contact Parent/Guardian. <p>SECOND OCCURRENCE</p> <ol style="list-style-type: none"> 1. Teacher completes Conduct Report or Office Discipline Referral (ODR). 2. Scholar writes, dictates or discusses a Corrective Plan. 3. Scholar could receive a Time-Out period. 4. Copies of Conduct Report and Corrective Plan are sent to Parent/Guardian. 5. It is essential that teacher or Principal contact Parent/Guardian. <p>THIRD OCCURRENCE</p> <ol style="list-style-type: none"> 1. Teacher completes Conduct Report. 2. Scholar writes, dictates or discusses a Corrective Plan. 3. Scholar could receive a Time-Out period. 4. Copies of Conduct Report and Corrective Plan are sent to Parent/Guardian. 5. Teacher-Scholar-Parent/Guardian-Administrator Conference is recommended and scheduled immediately. A Contract is optional at this meeting. Parent/Guardian is informed of Fourth Violation consequences should violations continue to occur. Parent(s)/Guardian(s) who do not attend the conference shall be notified, in writing, of potential Fourth Violation consequences. <p>FOURTH OCCURRENCE</p> <ol style="list-style-type: none"> 1. Principal completes Suspension Notice. 2. Principal contacts Parent/Guardian (phone call or home-call/visit) regarding suspension before it is implemented. 3. Out-of-school/program Suspension is implemented. Length of suspension generally not to exceed three (3) school days but is at the discretion of the Principal. Severe circumstances may warrant suspension for a longer period of time but is not to exceed five (5) school days. A scholar suspended from school is not allowed to attend school or any school-related activity for the period of the suspension. The scholar shall be assigned homework during the period of suspension for completion and submission to the classroom teacher on the day of readmission. 4. Parent/Guardian-Scholar-Principal Conference is required with each Out-of-school/program Suspension. <p><i>Notes: A scholar returning from Out-of-school/program Suspension and repeating the same or similar behavior may go to a level I, II or III Response at the discretion of the Principal. Scholars who demonstrate repeated Level II Behaviors may also be re-taught the Positive Behavioral Interventions and Supports (PBIS) expectations, receive targeted instruction in social skills, or given a functional behavior assessment.</i></p>

LEVEL III BEHAVIORS	LEVEL III RESPONSE
<p>These scholar behaviors clearly disrupt the orderly educational process in the classroom or on school grounds. In many cases, these behaviors are illegal. This level includes (but is not limited to) the following:</p> <ul style="list-style-type: none"> • Continuation of unmodified Level I and Level II Behaviors • Arson (Public Act 250) • Bomb threat or similar threat directed against a school building, school property or school-related event (Public Act 104) • Bullying and verbal threat to scholar • Criminal Sexual Conduct (CSC) (Public Act 250) • Extortion or robbery • False activation of a fire alarm • Gambling (playing games for money and so on) • Gross Indecency/Indecent Exposure • Inappropriate internet or computer use, including (but not limited to): generating an expense over fifty dollars (\$50), modifying GRPS programmatic files or web pages without authorization, creating a web page without authorization, using another person's password or account, unauthorized disclosure of test questions, sexual harassment, spreading confidential information, causing a computer or network to crash, creating a computer virus or other form of computer disruption, theft of software, vandalizing software or hardware, intimidating others or using internet to post threats or harass scholars or staff • Physical aggression toward staff • Physical aggression toward student • Possession, concealment, threat, attempted use or use of a weapon or look-alike weapon including (but not limited to): knife with a blade three (3) inches or less in length, box cutter, straight-edge razor, pepper spray, chemical mace, OC spray, bb gun (air soft gun and so on) • Possession of a firearm (Public Act 250) • Possession or distribution of pornographic material as defined by the Supreme Court • Possession or lighting of fireworks (gas-ejecting device, and so on) • Possession, delivery, sale or use of alcohol or illegal dangerous drugs, drug paraphernalia or other substances masquerading as illegal controlled drugs (including synthetic drugs) • Racial or ethnic harassment (creating a hostile environment) • Serious fight • Sexual misconduct, harassment or inappropriate sexual activity (creating a hostile environment) • Smoking, possession or use of chewing tobacco or other tobacco products • Theft • Threat with a dangerous weapon (Public Act 250) • Unauthorized possession, use, delivery, sale of prescribed drug or other intoxicant, lawful or unlawful • Unauthorized use of an electronic device (repeated offense) • Vandalism, destruction of property or graffiti • Verbal assault of staff/verbal threat of serious bodily injury to staff 	<p>Disciplinary action for Level III Behaviors may include the following:</p> <ul style="list-style-type: none"> • Continued use of interventions, SEL strategies and other alternatives to suspension • Short-term Suspension (10 School Days or Less) • Recommendation for Long-Term Suspension (more than 10 school days) *As determined by the Office of Community & Student Services • Recommendation for Expulsion *As determined by the Office of Community & Student Services • Police Contact <p><i>Note: Scholars who demonstrate repeated Level III behaviors may also be re-taught the Positive Behavioral Interventions and Supports (PBIS) expectations, receive targeted instruction in social skills, or given a Functional Behavior Assessment.</i></p>

GRADES 6-12 SCHOLAR EXPECTATIONS

We ensure a positive and effective learning culture through setting clear and concise expectations for scholar conduct, utilizing research-based interventions and strategies to support scholar growth and prioritize building positive relationships to foster community and an equitable sense of belonging for all scholars. We understand, however, that there are times when behavior is exhibited in a manner which disrupts the learning environment, and the appropriate discipline response is required.

LEVEL I BEHAVIORS	LEVEL I RESPONSE
<p>This level of scholar behaviors is generally described as mildly disruptive, committed without malice, not purposely disrespectful, but which disrupt the orderly educational process in the classroom or school grounds. This level includes (but is not limited to) the following:</p> <ul style="list-style-type: none"> • Failure to carry out directions, follow classroom and/or school guidelines • Improper dress (wearing hats, bare feet, immodest/extreme/exhibitionist dress, sagging pants, inappropriate logos/advertisements/language on apparel, gang apparel and so on), Dress Code Violation • Inappropriate internet or computer use, including (but not limited to): accessing inappropriate sites, publishing or producing material not related to a school or class assignment, creating inoffensive but inappropriate images on the scholar's screen or the screens of others • Littering • Running and/or making excessive noise in the hall or building • Unacceptable physical contact (kissing, petting, rough play and so on) • Unauthorized use of electronic device (first offense) 	<p>Disciplinary action for Level I Behaviors may include the following:</p> <p>FIRST OCCURRENCE MINIMUM</p> <ul style="list-style-type: none"> • Staff Intervention • Teacher-Scholar Conference • School Detention <p>MAXIMUM</p> <ul style="list-style-type: none"> • Teacher-Scholar-Parent/Guardian-Counselor Conference <p>REPEATED/FLAGRANT OCCURRENCES MINIMUM</p> <ul style="list-style-type: none"> • Teacher-Scholar-Parent/Guardian-Counselor Conference <p>MAXIMUM</p> <ul style="list-style-type: none"> • Staff Intervention • In-school Suspension <p><i>Note: Scholars who demonstrate repeated Level I Behaviors may also be re-taught the Positive Behavioral Interventions and Supports (PBIS) expectations, receive targeted instruction in social skills, or given a Functional Behavior Assessment.</i></p>
LEVEL II BEHAVIORS	LEVEL II RESPONSE
<p>These behaviors include those scholar behaviors which are described as deliberate and which disrupt the orderly educational process in the classroom or on school grounds. This level includes (but is not limited to) the following:</p> <ul style="list-style-type: none"> • Continuation of unmodified Level I Behaviors • Cheating on tests, exams or school projects (in this instance the scholar shall also receive a failing grade) • Creating or displaying profane, obscene, indecent, immoral or offensive language, gestures or material • Failure to cooperate with school personnel (leaving the classroom or school grounds without permission and so on) • Harassment or verbal abuse of other scholars (creating a hostile environment) • Inappropriate internet or computer use, including (but not limited to): generating an expense of up to one-hundred (\$100), publishing offensive material on the internet or the GRPS internal network, creating offensive images, defamation of an individual or a group • Loitering • Posting, distributing, or possessing unauthorized material • Tardiness • Throwing objects (snowballs, stones, food and so on) 	<p>Disciplinary action for Level II Behaviors may include the following:</p> <p>FIRST OCCURRENCE MINIMUM</p> <ul style="list-style-type: none"> • Staff Intervention • Teacher-Scholar-Parent/Guardian Conference • In-School Suspension <p>MAXIMUM</p> <ul style="list-style-type: none"> • Out-Of-School/Program Suspension (1-3 School Days) <p>REPEATED/FLAGRANT OCCURRENCES MINIMUM</p> <ul style="list-style-type: none"> • Out-of-school/program Suspension (1-3 School Days) <p>MAXIMUM</p> <ul style="list-style-type: none"> • Disciplinary Reassignment <p><i>Note: Scholars who demonstrate repeated Level II Behaviors may also be re-taught the Positive Behavioral Interventions and Supports (PBIS) expectations, receive targeted instruction in social skills, or given a Functional Behavior Assessment.</i></p>

LEVEL III BEHAVIORS	LEVEL III RESPONSE
<p>These scholar behaviors clearly disrupt the orderly educational process in the classroom or on school grounds. In many cases, these behaviors are illegal. This level includes (but is not limited to) the following:</p> <ul style="list-style-type: none"> • Continuation of unmodified Level II Behaviors • Disrespect for rightful authority (refusing to show an ID and so on) • Disruptive behavior or any behavior which interferes with the educational process • Forgery/falsifying information, making false report, giving false information that may compromise scholar and staff safety • Gambling (playing games for money and so on) • Hostile actions (including inciting a fight or other disruptive behavior) • Inappropriate internet or computer use, including (but not limited to): modifying GRPS programmatic files or web pages without authorization, creating a web page without authorization, using another person's password or account, unauthorized disclosure of test questions • Interfering with school authorities and programs through behavior including (but not limited to): walk-outs, boycotts, sit-ins, trespassing • Profane, obscene, indecent, immoral or offensive language, and/ or including gestures, racial or ethnic slurs, or biased language, illustrations or behavior (creating a hostile environment) • Smoking or possession of chewing tobacco or other tobacco products • Vandalism (graffiti, tagging and so on) generating an expense less than three-hundred dollars (\$300) 	<p>Disciplinary action for Level III Behaviors may include the following:</p> <p>FIRST OCCURRENCE MINIMUM</p> <ul style="list-style-type: none"> • Staff Intervention • In-School Suspension <p>MAXIMUM</p> <ul style="list-style-type: none"> • Staff Intervention • Out-of school/program Suspension (1-3 School Days) <p>REPEATED/FLAGRANT OCCURRENCES MINIMUM</p> <ul style="list-style-type: none"> • Out-of school/program Suspension (1-3 School Days) <p>MAXIMUM</p> <ul style="list-style-type: none"> • Out-of-school/program Suspension (6-10 School Days)
LEVEL IV BEHAVIORS	LEVEL IV RESPONSE
<p>These behaviors include those scholar behaviors which very seriously disrupt the orderly education process in the classroom or on school grounds. In many cases, these behaviors are also illegal. This level includes (but is not limited to) the following:</p> <ul style="list-style-type: none"> • Concealment, unauthorized distribution, sale, trade or possession with intent to distribute, sell or trade any items of value including (but not limited to): article of clothing, candy, cell phone, cell phone chip, CD, DVD, tapes, electronic device, jewelry, or any other item identified as inappropriate by a building administrator • Continuation of unmodified Level III Behaviors • Fighting • Inappropriate internet or computer use, including (but not limited to): generating an expense under three-hundred dollars (\$300), sexual harassment, spreading confidential information • Making a false report of sexual harassment (creating a hostile environment) • Possession or lighting of fireworks (gas-ejecting device, and so on). • Possession or distribution of pornographic materials as defined by the Supreme Court, including possession or distribution of pornographic material through electronic form • Possession or sale of stolen property • Racial or ethnic harassment (creating a hostile environment) • Sexual harassment • Theft under three-hundred dollars (\$300) • Unauthorized use of an electronic device (repeated offense) • Use of force, intimidation or coercion • Vandalism generating an expense under three-hundred dollars (\$300) 	<p>Disciplinary action for Level IV Behaviors may include the following:</p> <p>FIRST OCCURRENCE MINIMUM</p> <ul style="list-style-type: none"> • Staff Intervention • Out-of-school/program Suspension (1-5 School Days) <p>MAXIMUM</p> <ul style="list-style-type: none"> • Agency Referral • Police Contact • Out-of-school/program Suspension (10 or More School Days) <p>REPEATED/FLAGRANT OCCURRENCES MINIMUM</p> <ul style="list-style-type: none"> • Out-of-school/program Suspension (6-10 School Days) <p>MAXIMUM</p> <ul style="list-style-type: none"> • Out-of-school/program Suspension (10 or More School Days) • Disciplinary Reassignment • Expulsion • Police Contact

LEVEL V BEHAVIORS	LEVEL V RESPONSE
<p>These behaviors include those scholar behaviors which very seriously disrupt the orderly educational process in the classroom or on school grounds. In many cases, these behaviors are also illegal. This level includes (but is not limited to) the following:</p> <ul style="list-style-type: none"> • Any continued behavior which is disruptive to the process of education • Arson (Public Act 250) • Bomb threat or similar threat directed against a school building, school property or school-related event (Public Act 104) • Bullying or verbal threat to scholars • Burglary, extortion or robbery • Criminal Sexual Conduct (CSC) (Public Act 250) • False activation of a fire alarm • Force, intimidation, coercion or participation in gang-like activity • Gang-related activity and/or gang-related characteristics including (but not limited to): gang apparel, colors, jewelry, notebooks, gang symbols, hand signs that denote gang affiliation, displaying gang signs, weapons, depicting gang affiliation on Bebo, My Space, Facebook and all other social internet sites • Gross Indecency/Indecent Exposure • Illegal behavior or criminal conduct • Inappropriate internet or computer use, including (but not limited to): generating an expense of three-hundred dollars (\$300) or more, causing a computer or network crash, creating a computer virus or other form of computer disruption, theft of software, vandalizing software or hardware, intimidating others or using internet to post threats or to harass scholars or staff • Physical assault of staff (Public Act 104) • Physical assault of scholar (Public Act 451) • Possession, concealment, or use of an explosive device, any gas-ejecting device, fireworks, or any substance or device which can be used as an explosive device and so on Possession, concealment, threat, attempted use, or use of a dangerous weapon (Public Act 250) • Possession, concealment, threat, attempted use, or use of a weapon or look-alike weapon including (but not limited to): knife with a blade less than three (3) inches in length, box cutter, straight-edge razor, pepper spray, chemical mace, OC spray, air soft gun, bb gun and so on • Possession, delivery, sale or use of alcohol or illegal dangerous drugs, drug paraphernalia or other substances masquerading as illegal controlled drugs (including synthetic drugs) *(See Note below) • Possession, delivery, sale or use of unauthorized prescribed drug or other intoxicant (including but not limited to electronic cigarettes) lawful, or unlawful • Possession, use or distribution of sexual pictures or other sexual devices • Sexual misconduct or inappropriate sexual activity (including the taking of, possession of, and distribution of any inappropriate pictures) • Theft over three-hundred dollars (\$300) • Vandalism generating an expense over three-hundred dollars (\$300) or criminal damage to property • Verbal assault/verbal threat of serious bodily injury of staff (Public Act 104) <p><i>*Note: On the First (1st) offense of a scholar found to be in possession of alcohol, illegal or dangerous drugs (without the intent to sell or deliver) or other substances masquerading as illegal controlled drugs (including synthetic drugs) will be referred by the school administrator to participate in a substance abuse/prevention program. If the behavior or violation continues, that scholar will be subject to an out-of-school suspension.</i></p>	<p>Disciplinary action for Level V Behaviors may include the following:</p> <p>MINIMUM</p> <ul style="list-style-type: none"> • Staff Intervention • Disciplinary Reassignment • Out-of-school/program Suspension (6-10 School Days) <p>MAXIMUM</p> <ul style="list-style-type: none"> • Recommendation Long-Term Suspension (more than 10 School Days) • Expulsion • Police Contact

BEHAVIOR DEFINITIONS

CONTINUOUS BEHAVIOR

Consistent occurrences of the same type(s) of behaviors. These behaviors occur over a period of time and are tracked through documentation.

DISRUPTIVE BEHAVIOR

Intentionally interfering with the learning environment to the extent that it significantly impacts the learning of other students or the routine functioning of the school.

FIGHTING

Mutual participation in an incident involving physical violence or assault (e.g., slapping, pulling hair, punching, kicking, biting, etc).

INSUBORDINATION

The continual refusal to follow the reasonable and established rules, directives, or instructions given by teachers, administrators, or other school staff.

PHYSICAL AGGRESSION

Confrontational posturing and gesturing toward another with the intent to cause harm. These behaviors include, but are not limited to pushing/shoving, intentionally bumping into another person, or making gestures that are violent and confrontational in nature.

PHYSICAL ASSAULT

Causing or attempting to cause physical harm through force or violence to another without the initiation or involvement of the receiving person.

VERBAL ASSAULT

A verbal statement directed toward another that is abusive, hostile, or harassing in nature.

VERBAL THREAT

A verbal statement directed toward another that communicates the intent to cause physical, emotional, or mental harm to another through violence.

APPLICATION OF EXPECTATIONS FOR SCHOLAR CONDUCT

The scholar code of conduct outlined in this handbook applies before, during, and after school when scholars are:

- 1 .In school buildings or are on any school premises
- 2 .At any school-sponsored activity, regardless of location
- 3 .Walking to or from school or a school-sponsored activity
- 4 .Traveling on school buses, other related vehicles, or any other vehicle used to transport scholars to and from school or a school-sponsored activity
- 5 .Using school telecommunications networks, accounts or any other District service
- 6 .Conducting themselves inappropriately and their presence may disrupt an orderly school environment and the educational process

PROGRESSIVE RESPONSE TO SCHOLAR BEHAVIOR

Progressive Behavior is a whole child approach to teaching children by meeting their behavioral, social, intellectual and emotional needs. We recognize that many factors both inside and outside the school building impact our scholars. Our goal is to provide the support and services needed by our scholars and their families to address these needs and prevent a scholar from requiring disciplinary action.